

Tugby & Keythorpe Neighbourhood Plan

MINUTES of the meeting of the NP Advisory Committee held on Monday 6th May 2019 at 7:00pm in the Village Hall

Those attending:

Simon Cowan (Chair); Colin Storry (Vice-Chair); Jenny Cole; Roger Peel (also Chair PC); Ann Baughan (PC); Gary Kirk (Your Locale)

Roger Peel volunteered to take the minutes.

1. Apologies for absence were received from Karen Porter; Alyson Rees; Madeleine Wang.

2. (a) Minutes of the meeting of Wednesday 27th March 2019 were accepted as a true record and signed by the Chair.

(b) Matters arising – the list of landowners drawn up and mapped by Gail Squire was received. The Chair wished to record thanks to Mrs Squire for her work.

3. Arrangements for the Open Event on 8th June 2019

A3 display boards and materials (including “sign up” forms) will be provided by Gary Kirk and Your Locale for the Neighbourhood Plan stall at the School Fete on Saturday 8th June. The event runs from 10:00am to 1:00pm and the committee will man the stall with two members present for each hour. A rota will be drawn up.

Action point 1: committee members are asked to indicate their availability by email asap.

Action point 2: committee members are asked to send images of Tugby (open spaces; community facilities, building of interest etc) to Gary Kirk for incorporation in the display material. Deadline – Monday 20th May. Ann Baughan agreed to speak to Chris Sturme who has a bank of Tugby photos.

Action point 3: the draft “sign up” form will be amended by Gary Kirk to ensure compliance with new data protection legislation.

4. Theme Groups - Launch Programme

This will be an evening event in the Village Hall. Gary Kirk and the Your Locale facilitator team will be present. A date will be selected in the third/fourth week of June.

Action point 4: Gary Kirk will come back very soon with date(s) having consulted his team on their availability.

A draft Theme Group Launch Programme was received by the committee. Experience shows that it is best to create no more than three groups on the night covering the following general areas:

- (i) Natural, historic/heritage environmental group
- (ii) Housing, building development group (includes design, housing mix, affordability etc.)
- (iii) Sustainability, facilities employment, transport group.

5. Draft vision statement – it was decided to leave this for further discussion at a future meeting.

6. Date of next meeting – this will take place after the Theme Groups Launch meeting has taken place and will be arranged in due course. In the meantime the committee agreed to call a short meeting, if deemed necessary, in order to discuss any points of detail for the two public meetings planned. Otherwise communication should be by email