

Tugby Neighbourhood Plan Steering Group

Minutes of Meeting 06/07/20 at 19:30 Meeting held online due to COVID-19 restrictions

Present: Simon Cowan, Gary Kirk, Karen Porter, Alyson Rees, Colin Storry, Madeleine Wang, Roger Peel, Graeme Ostah and Gail Squire joined later

Apologies: None

Declaration of Interest:

No new declarations.

This meeting was originally scheduled for late Feb/March once the draft document had been issued however the impact of COVID-19 and delays in confirmation of the availability of latest funding to the Parish Council have delayed.

Gary had previously circulated the latest version of the draft report that had been read by attendees and this was the chance for discussion.

It was acknowledged that the report was “wordy” in places but noted that it had to meet the requirements of a specific audience to be accepted.

If any of team have better photos that could be included please send to Gary, being mindful of the s that the photos are trying to Highlight. MW to check if she has photos of the event held at the Church in 2018 that would help show the community engagement. MW

Gary ran through the specific outstanding issues;

Page 4 – question does the report still go out in RP name on or should it be changed to GS following the Parish Council changes? Check with Gail GS

Page 9 – Date of decision by PC needed – GO to check – post meeting note form PC minutes;

- Feb 2018 exploratory meeting,
- 29 March 18 – agreed to hold mtg
- 10 May 2018 – agreed need steering committee

Page 14/15 – GK has restructured this section and wanted to check if housing group happy with new words – RP to check with rest of group and confirm. RP

P16 – There was extensive debate about the preferred site selected by the Housing Group. RP confirmed the amount of time and debate that the group had spent at arriving at the conclusion with the input of Derek from Your Locale and also advised that the a different site might have been favored if it were not for feedback received from HDC effectively ruling out sites to the north of the A47.

As result of the numerous queries raised in the meeting it was agreed to have a separate meeting with Derek present to explain the full process and criteria to all. Post meeting note – meeting scheduled 19:30 Monday 13 July. ALL

It was noted that the comments pick up on the housing requirements for the ageing population in the village but that this was not covered in a separate policy – GK to add a policy GK

Design Policy – GK to check with Derek if Appendix F that is referred to was completed or if it still needs work. GK

GK noted that other plans often used photographs effectively to support the design policy highlighting local features – consideration to be given to what could be used when status of policy is checked

Page 41 – Status of Ridge and Furrow identified from the aerial photos by John to be confirmed on the ground

SC

Conservation Area – either take out or state left as is, it was noted that the last planning application was within the conservation area but out with the building line, and still got through!

GK requested more views were included, AR and MW to try and take some photos and get the locations if weather remains good.

GK

AR /

MW

GK noted that there may be an additional £1,000 of funding available that has been released due to COVID 19 situation and noted that this could be used to fund the preparation of an executive summary that could be issued to all households in the parish .

GO to check with Locality to see if we can access this money.

GO

It was noted that the draft report should be seen and signed off if possible by the Parish Council before the summary goes to all if possible.

GK further noted some councils were now requiring an Environmental Impact Plan to be prepared at this stage. HDC had not to date, but PC needed to be aware.

The COVID -19 restrictions have meant that plans cannot go out to referendum until earliest May next year but will be key to get the plan past examination as soon as possible to get it into the HDC system.

AOB - None

Date of next meeting – run through site evaluation with Derek – online 19:30 Monday 13 July