

# Tugby and Keythorpe Parish Council

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Councillors are summoned to the Annual Meeting of the Council on  
THURSDAY 10th MAY 2018 at 7.00pm in the Dean Room of the Tugby Centre

Interim Parish Clerk

Thursday 3rd May 2018



The Annual Meeting of the Parish Council will be preceded (at 7.00pm) by a brief Annual Parish Meeting to which all residents are invited. With the agreement of those present, this may be incorporated within Item 2 of the Agenda (below)

## The Business to be transacted:

**1 Appointment of Chair and Vice-Chair**

**2 Public Participation**

At the discretion of the Chairman, members of the public may ask or answer questions, make representations, or give evidence relating only to the business being transacted.

**3 Procedural Items**

Apologies: To receive apologies for absence.

Declarations: To record members' declarations of personal or pecuniary interest for items on this agenda.

Minutes: To approve the minutes of the meeting of Thursday 29th March 2018.

**4 Policy Documents**

Resolution: To adopt the amended NALC templates for Standing Orders and Financial Regulations, and to re-adopt the previous councillors' Code of Conduct.

**5 Parish Matters**

To receive reports on, and to consider:

- The 747 bus meeting held on Wednesday 9th May.
- Playground Equipment maintenance.
- A request that the Fox & Hounds is declared an Asset of Community Value.

- Grit Bin costs and possible locations.
- A47 layby anti-social behaviour.
- An appropriate parish commemoration of the life and work of the late John Pick.

Resolution: To approve:

- The funding of repairs to the allotment fencing.
- The purchase of bulbs for planting on the bank near the village green.

## **6 Finance**

Resolution: To authorise the payments due this month.

Resolution: To approve the latest bank reconciliation and financial statement.

Resolution: To accept and approve the Annual Governance and Accountability Return.

## **7 Planning Applications**

Resolution: To agree a submission to the Appeal Enquiry Ref APP/F2415/W/18/3195950 (land south of the Mead, Hallaton Road, Tugby).

## **8 Reports from District and County Councillors**

## **9 Tugby & Keythorpe Neighbourhood Plan**

Resolution: To adopt the Report on the meeting held on Tuesday 17th April.

Resolution: To form a Steering Group.

Resolution: To seek advice from a consultant.

## **10 General Data Protection Regulation**

Resolution: To adopt the key arrangements and requirements of the GDPR.

## **11 Appointment of a Parish Clerk**

Resolution: To appoint a permanent Parish Clerk based on NALC Conditions of Employment and Job Description, and to agree the means of publicising the vacancy and the appointment process.

## **12 Items for inclusion in the next meeting's agenda**

Councillors may propose items for inclusion having noted comments from the public.